



## COMMUNITY OUTREACH INTERN

*Applicants are invited to send their applications by 15 March 2016.*

### **JOB DESCRIPTION**

Freely in Hope, a non-governmental organization which exists to end the cycle of sexual violence in Kenya, is recruiting a Community Outreach Intern who is a self-motivated female passionate about seeing lives transformed in her global community.

Under the guidance of the Program Manager, the Community Outreach Intern in support of our mission and vision, will be responsible for coordinating, planning, and managing community outreach events called “Storytelling Platforms” focused on ending the cycle of sexual violence.

As an intern, you will gain leadership skills, learn about community development, create initiatives focused on ending sexual violence, and use your gifts and strengths to contribute to a violence-free Kenya.

### **ABOUT FREELY IN HOPE**

Freely in Hope (FIH) is a faith-based organization dedicated to restoring dignity with survivors of sexual violence through holistic education and platforms for dreams to be fulfilled. Our vision is to see an end to the cycle of sexual violence.

All team members must have a strong passion for the mission and vision of Freely in Hope. The Freely in Hope team as a whole is expected to demonstrate a commitment to the mission, values and vision of the organization and must develop mutual trust with its leaders, partners and clients. As leaders in the community, Freely in Hope expects that all team members hold true to the organization’s values by assuming responsibility and accountability with utmost integrity. The team, together with the international staff and Board of Directors of Freely in Hope, will focus on the shared vision of working to see an end to the cycle of sexual violence.

### **QUALIFICATIONS**

#### EDUCATION:

- Pursuing a BA in Community Development, Peace Studies, Human Rights, or related, from a reputable institution;
- Additional diplomas, certificates or trainings related to legal advocacy, counseling, community development, gender-based violence, women’s issues, health and sanitation, human rights, peace studies, or education.

#### PREFERRED EXPERIENCE:

- Previous experience volunteering with an NGO or ministry focused on women, vulnerable youth, leadership development, gender-based violence issues, sexual abuse issues, human trafficking, poverty alleviation, community development, education, psychosocial care, legal advocacy or public administration;
- Fluency in Kiswahili and English (written and spoken);
- Knowledge of all Microsoft Office software (Word, Powerpoint, Exel etc.) and Google online platforms (Drive, Docs, Forms etc.);

#### PERSONAL ATTRIBUTES:

- High level of integrity, commitment and professional responsibility;
- Excellent communication, organizational, and presentation skills;
- Ability to collaboratively work with a team and to fulfill requirements;
- Self-motivated, responsible with a strong motivation to see lives transformed;
- Ability to remain calm in times of crisis;
- Strong observational, analytical and listening skills;
- Genuine desire to improve the quality of life for FIH clients;
- Regular participation in helping the local community;
- Mature Christian faith as defined by the Apostles’ Creed.



### **KEY RESPONSIBILITIES**

- Correspond with the Program Manager on a weekly basis to share reports, findings, and any other relevant information to promoting the development of FIH;
- Work with the Program Manager to coordinate, design, plan, and manage community outreach events, “Storytelling Platforms,” that are focused on ending the cycle of sexual violence;
- Participate in meetings and implement projects that incorporate data findings to further the mission and vision of FIH;
- Availability to attend community events during the day and on some evenings and weekends;
- Establish and maintain relationships with event attendees, survivors, and students for FIH to provide relevant support;
- Establish and maintain relationships practitioners, governmental leaders, educators, ministry leaders, and community organizations for FIH to build partnership with;
- Visit relevant organizations for the purpose of informing potential community partners, as well as booking and conducting presentations with the organizations;
- Generate evaluations before events, collect data during events, conduct interviews and studies after events, and report findings to Program Manager to record program successes, challenges, and future opportunities;
- Translate, transcribe, and input data collected;
- Remain in contact with event attendees by conducting all follow up and communication to ensure they have relevant support from FIH counselors and/or social workers;
- Be attentive to attendees needs, especially to those affected by sexual violence, by listening and providing appropriate counsel;
- Maintain full knowledge of programs so as to be able to fully explain all course offerings and provide the student with all required information throughout follow up.
- Perform any other community based duties as assigned by the Program Manager,

### **TERMS**

- Commit to Full Time hours for one year.
- The Community Outreach Intern will be provided with a monthly stipend.

### **HOW TO APPLY**

Interested applicants are invited to send the following by 15 March 2016:

- 1) Cover Letter, which includes:
  - Statement of faith (description of your current involvement with your Christian faith),
  - Your story (stating how your background, expertise, and passion is relevant to this position),
  - Your current and expected salary,
  - Any other information about yourself that would advance the cause, mission, and vision of FIH.
- 2) Curriculum vitae, which includes:
  - Contact details of three referees.
- 3) Letter of recommendation from a previous employer, professor, or mentor.

Applications should be sent via email only to [info@freelyinhope.org](mailto:info@freelyinhope.org), with the subject line: Community Outreach Intern.